

GRAFTON-MIDVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING

January 11, 2022

Joe Urig called to order the regular meeting of the Grafton-Midview Public Library Board of Trustees at 7:01 pm. Roll call: Joe Urig, Angela Carter, John Dixon, Evelyn Hemmingsen, Ted Schriver, Corey Heredos, and Clare Gallaher. Clare attended via Zoom and did not vote. Library Director Adele Infante, Fiscal Officer Lorie Scheer, and Library staff member John Kenny also attended.

Adjustments to the Agenda

None

Recognition of Visitors

Library staff member Pam Myers

Comments by the President

Joe Urig expressed wishes of health and safety for the Library Board and staff in the new year.

Public Comments

None

Regular Meeting Minutes

Evelyn Hemmingsen moved, and John Dixon seconded to accept Resolution # 22-1-1, approving the minutes with revisions from the Board of Trustees Regular Meeting on December 14, 2021. All voted aye. Motion carried.

Annual Organizational Meeting Minutes

Angela Carter moved, and Ted Schriver seconded to accept Resolution # 22-1-2, approving the minutes from the Board of Trustees Annual Organizational Meeting on December 14, 2021. All voted aye. Motion carried.

Fiscal Officer's Report

Fiscal Officer Lorie Scheer presented and reviewed the following financial reports at the meeting: Bank Report, Revenue Report, Expense Report, and Check Register for December. Discussion followed.

President Joe Urig stated the December 2021 financial reports were received, reviewed, and ready to file for audit.

Lorie reviewed the newest CDC COVID guidelines with the Board and proposed a new policy to offer every Library employee five prorated days of COVID time off for 2022 as an incentive to stay home and not spread illness. This pay would not count against regular sick time. Other local libraries have closed temporarily due to staffing issues. Discussion followed.

Evelyn Hemmingsen moved, and John Dixon seconded to accept Resolution # 22-1-3, allowing up to five prorated sick days in 2022 to Library staff in accordance with CDC quarantine and isolation guidelines. Additional time if needed would follow the regular sick time policy. All voted aye. Motion carried.

Director's Report

Adele Infante provided an update on passport and notary statistics. Despite completing only half of the anticipated passports for 2021, passport applications have increased at the start of the new year.

Adele reported that Katie Corcoran, Pam Myers, and Cindy Wesemeyer recently met with Midview Kindergarten principals and reached an agreement to visit each of the kindergarten classes once per week for 30-minute literary activities. Katie and Cindy intend to bring books to each session and provide every student with 3ForMe library cards. The card enables each student to check out ~~one~~³ item per visit. Discussion followed.

Adele also provided details on the locker system after receiving approval for its current location at the most recent Village Council meeting. The addition of the outside wrap is delayed until spring due to the current temperature. Discussion followed.

Building Committee

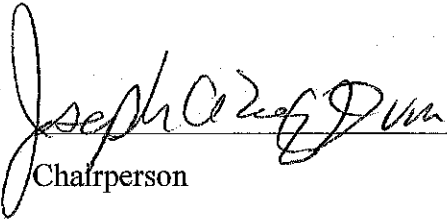
Joe Urig provided an update on roofing repairs with Sibley Roofing. The contractor plans to complete a leak test to determine the exact location of the current issues. The flat part of the roof is covered by a warranty until 2024, but the metal roofing section is no longer covered. Discussion followed.

Midview Board of Education Meeting

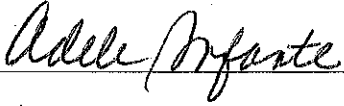
John Dixon attended the December meeting and plans to share his notes with the Board via email. Evelyn Hemmingsen plans to attend the January and February meetings. Corey Heredos will attend in March.

Adjournment

Joe Urig called for adjournment of the regular meeting at 7:56 pm.



Chairperson



Attest