

GRAFTON-MIDVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES RECORDS COMMISSION MEETING

Conducted via Zoom on August 11, 2020

President Katie Gillespie called to order the Records Commission meeting of the Grafton-Midview Public Library Board of Trustees at 7:10 PM. Roll call: Katie Gillespie, Angela Carter, John Dixon, Evelyn Hemmingsen, Chris Smith, Joe Urig, and Ted Schriver. Library Director Adele Infante and Fiscal Officer Lorie Scheer also attended.

Records Commission Meeting Minutes

Adele and Lorie reviewed the Certificate of Records Disposal (RC3) for the Board. After discussion by the board, Joe Urig moved, and Angela Carter seconded to approve the RC3 as presented. All voted aye. Motion carried.

Adjournment

Katie Gillespie called for adjournment of the Records Commission meeting at 7:18 PM

GRAFTON-MIDVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING

Conducted via Zoom on August 11, 2020

President Katie Gillespie called to order the regular meeting of the Grafton-Midview Public Library Board of Trustees at 7:18 PM. Roll call: Katie Gillespie, Angela Carter, John Dixon, Evelyn Hemmingsen, Chris Smith, Joe Urig, and Ted Schriver. Library Director Adele Infante and Fiscal Officer Lorie Scheer also attended.

Adjustments to the Agenda

None

Recognition of Visitors via Zoom

Katie Corcoran, Vivian Atkinson, Nancy Caithmal

Comments by the President

Katie Gillespie recognized all the visitors to our zoom meeting. Katie Gillespie attended the July school board meeting and gave a short synopsis of the meeting, specifically, the school district plans for starting the school year during the pandemic.

Public Comments

None

Regular Meeting Minutes

Ted Shriver moved, and John Dixon seconded to accept Resolution # 20-8-1 approving the minutes from the Board of Trustees Regular Meeting on June 9, 2020. All voted aye. Motion carried.

Fiscal Officer's Report

Fiscal Officer Lorie Scheer presented and reviewed the following financial reports at the meeting: Bank Report, Revenue Report, and Expense Report for July 2020 and the Check Register for June and July 2020. Discussion followed.

President Katie Gillespie stated the July 2020 financial reports were received, reviewed, and ready to file for audit.

Lorie provided an update on the ongoing audit.

Director's Report

Adele Infante stated more people are coming in and using the Library, but they are still not as busy as last year at this time. People are being cautious about going places. She is slowly bringing staff back. As the youth services department prepares for the school year, Adele is talking to school leaders to provide support with database assistance, e-cards for students, purchasing books, and virtual programming.

The children's blog on our website, written by Kari and Kate, has been very active. The blog netted over 1,000 hits last month.

Kim Ratcliff-Null applied for a Library Services and Technology Act (LSTA), Cares Act grant for \$3,000. This grant offers to help with costs associated with COVID-19 in the Library. Adele hopes to use this grant money to purchase a second self-checkout station and a hand sanitizing station.

A second Cares Act grant is in the works with the State Library and the federal government for \$25,000 to help cover the cost of responding to the pandemic from March until December 2020.

Adele encouraged the board members to take an active role in marketing the Library through our social media accounts. Not everyone is aware the Library is open to the public. Discussion ensued about various ways to do this.

Adele highlighted the various issues involved in getting internet hot spots to those in need in our community. There is a significant need for this technology. Discussion ensued about hot spots/mega hot spots (white space).

Midview School Board Meeting

Katie Gillespie discussed the recent School Board meeting conducted via Zoom. Specifically, the school board discussed the reopening plan. John Dixon will attend the August 26 meeting.

Adjournment

Katie Gillespie called for adjournment of the regular meeting at 8:20 PM



Chairperson



Attest