

**GRAFTON-MIDVIEW PUBLIC LIBRARY**  
**BOARD OF TRUSTEES REGULAR MEETING**

**December 13, 2022**

President Joe Urig called to order the regular meeting of the Grafton-Midview Public Library Board of Trustees at 7:08 pm.

Roll call: Joe Urig, Ted Schriver, Clare Gallaher, Corey Heredos, Evelyn Hemmingsen, Angela Carter, and John Dixon. Library Director Adele Infante and Fiscal Officer Lorie Scheer also attended.

**Adjustments to the Agenda**

Change the motion to approve the 2022 permanent appropriations budget with amendments to approve the 2023 temporary appropriations budget with amendments.

**Recognition of Visitors**

None

**Comments by the President**

Joe Urig noted the busy agenda.

**Public Comments**

None

**Regular Meeting Minutes**

John Dixon moved, and Angela Carter seconded to accept Resolution # 22-12-2, approving the minutes as corrected from the Board of Trustees Regular Meeting on November 8, 2022. All voted aye. Motion carried.

**Fiscal Officer's Report**

Fiscal Officer Lorie Scheer presented and reviewed the following financial reports at the meeting: Bank Report, Revenue Report, Expense Report, and Check Register for November 2022.

Discussion followed.

President Joe Urig stated that the November 2022 financial reports were received, reviewed, and ready to file for audit.

Lorie Scheer presented the 2023 Temporary Appropriations Budget. Discussion followed. Angela Carter moved, and Clare Gallaher seconded to accept Resolution #22-12-3, approving the 2023 Temporary Appropriations Budget with Amendments.

Roll call vote:	<u>Aye</u>	<u>No</u>
Joe Urig	X	
Angela Carter	X	
John Dixon	X	
Evelyn Hemmingsen	X	
Ted Schriver	X	
Corey Heredos	X	
Clare Gallaher	X	

Motion carried.

### **Director's Report**

Adele Infante noted Old Fashioned Christmas was a success, with 500 people attending within the library and almost 200 books passed out to children who visited with Santa. With the new children's librarian, the winter offerings now include Storytime again. The Board discussed a list of discarded technical equipment included in their packet. The list consists of outdated equipment and devices no longer needed. Some items were sold to the public at a discount, and the rest were donated to recycling. Ted Schriver moved, and John Dixon seconded to accept Resolution #22-12-4, approving the GMPL Equipment Removed 2022 list. All voted aye. Motion carried.

### **Personnel Committee**

Given the challenges the library staff faced this year with vacancies and illness, Adele requested an increased amount for holiday bonuses as many employees readily covered positions in other departments. Discussion followed. Angela Carter moved, and Corey Heredos seconded to accept Resolution #22-12-5, approving a holiday bonus for all active employees with \$250 for full-time staff, \$125 for 20 + hours staff, and \$75 for 8 + hours staff. All voted aye. Motion carried.

### **Executive Session**

Joe Urig requested the Board move into Executive Session at 7:40 pm.

Angela Carter moved, and Clare Gallaher seconded to accept Resolution # 22-12-6, to move into executive session to discuss personnel issues regarding the Director and Fiscal Officer.

Roll call vote:            Aye            No

Joe Urig	X
Angela Carter	X
John Dixon	X
Evelyn Hemmingsen	X
Ted Schriver	X
Corey Heredos	X
Clare Gallaher	X

Motion carried.

The Board returned from the executive session at 8:25 pm.

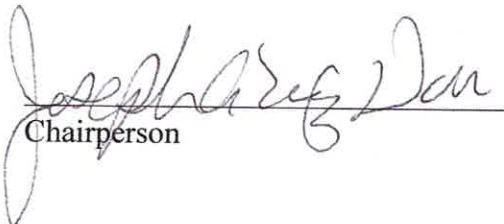
### **Personnel Committee**

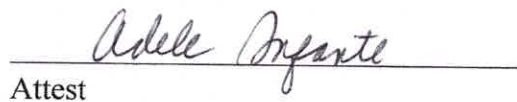
Angela Carter moved, and Clare Gallaher seconded to accept Resolution #22-12-7 to extend Adele Infante's contract as Library Director for 2023 at a salary of \$91,000 with all other conditions of the previous contract. All voted aye. Motion carried.

Angela Carter moved, and John Dixon seconded to accept Resolution #22-12-8 to extend Lorie Scheer's contract as Fiscal Officer for 2023 at a salary of \$41,800 with all other conditions of the previous contract. All voted aye. Motion carried.

### **Adjournment**

Joe Urig called for the adjournment of the regular meeting at 8:30 pm.

  
Chairperson

  
Attest