

**GRAFTON-MIDVIEW PUBLIC LIBRARY**  
**BOARD OF TRUSTEES REGULAR MEETING**

**December 14, 2021**

President Joe Urig called to order the regular meeting of the Grafton-Midview Public Library Board of Trustees via Zoom at 7:01 pm. Roll call: Joe Urig, Angela Carter, John Dixon, Evelyn Hemmingsen, Ted Schriver, and Corey Heredos. Library Director Adele Infante, Fiscal Officer Lorie Scheer, and Library staff member John Kenny also attended.

**Adjustments to the Agenda**

Move 2022 employee wage increases to March to allow supervisors to complete employee reviews.

**Recognition of Visitors**

Library staff members include Pam Myers, Mike and Mary Lou Denman.

**Comments by the President**

Joe Urig wished a happy holiday season to the Library staff and Board.

**Public Comments**

Pam reported that the Library staff is doing well and staying healthy.

**Oath of Office**

Following ORC 3.22, Notary Public Pam Myers administered the Oath of Office appointing Clare Gallaher to the Board of Trustees. His term will run from November 9, 2021, to December 31, 2028.

**Minutes**

John Dixon moved, and Ted Schriver seconded to accept Resolution # 21-12-1, approving the minutes with revisions from the Board of Trustees Regular Meeting on November 9, 2021. All voted aye. Motion carried. Evelyn Hemmingsen abstained.

**Retirement Resolution**

Joe Urig presented Mary Lou Denman, Head Cataloger, with a framed retirement proclamation. Mary Lou is retiring at the end of 2021.

### **Fiscal Officer's Report**

Fiscal Officer Lorie Scheer presented and reviewed the following financial reports at the meeting: Bank Report, Revenue Report, Expense Report, and Check Register for November. Discussion followed.

President Joe Urig stated the November 2021 financial reports were received, reviewed, and ready to file for audit.

### **Director's Report**

Adele Infante clarified a statement on her written Director's Report to indicate that test kit supplies were going quickly, not masks. She also mentioned that a new self-test not requiring Internet use could be available in January.

Adele announced the retirement of Beth DiVencenzo from her part-time position as Page. Additional Library vacancies include Youth Services Associate and Assistant Cataloger as Lauren Baldwin takes over as Head Cataloger for Mary Lou Denman.

Adele provided the option for staff to show their vaccine card with booster proof to eliminate mask requirements while working at the Library.

Adele also reported that the Four Seasons active retirement community would receive newsletters soon.

### **Building Committee**

The Board reviewed the Sibley Roofing proposal to resolve the current roofing issue. Joe Urig recommended checking the original paperwork and seeking additional quotes for the work. Discussion followed.

### **Executive Session**

Joe Urig requested the Board move into Executive Session at 7:41 pm.

Angela Carter moved, and Evelyn Hemmingsen seconded to accept Resolution # 21-12-2, to move into executive session to discuss personnel issues regarding the Director and Fiscal Officer. All voted aye. Motion carried.

The Board returned from the executive session at 8:13 pm.

### **Personnel Committee**

Adele requested \$100 as a holiday bonus for all staff.

Evelyn Hemmingsen moved, and Clare Gallaher seconded to accept Resolution # 21-12-3, approving a \$100 holiday bonus for all staff, including salaried employees. All voted aye. Motion carried.

Angela Carter moved, and John Dixon seconded to accept Resolution # 21-12-4 to extend Adele Infante's contract as Library Director effective January 1 through December 31, 2022, at a salary of \$86,600 with all other conditions of the previous contract. All voted aye. Motion carried.

Angela Carter moved, and Ted Schriver seconded to accept Resolution # 20-12-5 to appoint Lorie Scheer as Fiscal Officer for the term beginning January 1 through December 31, 2022, at a salary of \$39,400 with a \$10,000 surety bond and all other conditions of the previous contract. All voted aye. Motion carried.

Adele requested up to \$40,000 in funding for salary increases in 2022. The wage increase is merit-based.

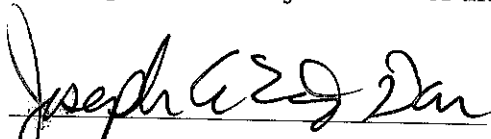
Angela Carter moved, and Corey Heredos seconded to accept Resolution #20-12-6, to authorize \$40,000 for wage increases in 2022. All voted aye. Motion carried.

### **Midview Board of Education Meeting**

John Dixon provided an overview of the Midview Board of Education in November. The schools obtained three grants: Emergency Connectivity Fund for up to \$237,405 for Chromebooks, hotspots, and wi-fi service; an Ohio School Facilities Council grant for \$700,000 to improve grounds buildings and security; and an Innovation Workforce Development grant for \$124,000 for equipment and professional development. The Board also discussed the five-year plan, Covid numbers, and an increase in substitute teacher pay at the meeting. John Dixon plans to attend the December meeting.

### **Adjournment**

Joe Urig called for adjournment of the regular meeting at 8:29 pm.

  
Chairperson

  
Attest