

GRAFTON-MIDVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING

March 14, 2023

President Joe Urig called to order the regular meeting of the Grafton-Midview Public Library Board of Trustees at 7:06 pm. Roll call: Joe Urig, Angela Carter, Mindy Harris, Evelyn Hemmingsen, Ted Schriver, Corey Heredos, and Clare Gallaher. Library Director Adele Infante, Fiscal Officer Lorie Scheer, and Library staff member John Kenny also attended. Clare Gallaher attended via Zoom.

Adjustments to the Agenda

None

Recognition of Visitors

Pam Myers – Manager of Children’s Services

Ben Cottom – Computer Technician (joined while the meeting was underway)

Comments by the President

Joe Urig reminded the Board about the work of the Friends and encouraged support and membership.

Public Comments

None

Meeting Minutes

Evelyn Hemmingsen moved, and Ted Schriver seconded to accept Resolution # 23-3-1, approving the minutes with revisions from the Board of Trustees Regular Meeting on February 14, 2023. All voted aye. Motion carried.

Fiscal Officer’s Report

Lorie Scheer presented and reviewed the following financial reports at the meeting: Bank Report, Revenue Report, Expense Report, and Check Register for February 2023. Angie asked about the many checks to employees on the check register. Lorie explained there was a

delay in submitting the February 24 payroll, due to a previously undetected processing error. As a result, 13 employees had not received their direct deposit as of Saturday morning. The fiscal officer cut and distributed manual checks to these individuals. As of Monday, February 27, those employees who had not deposited the manual checks returned them to Adele to void. Lorie deducted the deposited checks from the employee's March 10 payroll. Discussion followed.

President Joe Urig stated that the February 2023 financial reports were received, reviewed, and ready to file for audit.

Lorie reviewed the 2023 Permanent Budget and addressed any changes, including wages and health insurance. Discussion followed.

Evelyn Hemmingsen moved, and Angela Carter seconded to accept Resolution # 23-3-2, approving the GMPL 2023 Permanent Budget as presented.

Roll call vote results: Aye No

Joe Urig	X
Angela Carter	X
Evelyn Hemmingsen	X
Ted Schriver	X
Corey Heredos	X
Mindy Harris	X

Motion carried.

Director's Report

Adele Infante reported an increase in passport applications with 106 processed at GMPL in January and February of 2023, as the Department of State predicts the busiest summer in travelling in recent years.

Adele reviewed the Library's collection development policy, explained procedures and forms, and provided examples of three recently challenged books at the Library. Discussion followed.

Adele distributed the document, *Guidance for Holding a Public Meeting*, and discussion followed.

Planning Committee

Adele sent out a request for survey information from Lorain County Directors and reported on several firms including NEO-RLS and Orange Boy. Discussion followed.

Evelyn Hemmingsen and Ted Schriver reported on their meeting with two Midview School board members and the school treasurer regarding a potential collaboration on a new library building. Ted recommended following up when we obtain survey results. Ted also plans an additional meeting with Kevin Flanagan. Discussion followed.

State of the Village

Ted Schriver reported on the recent State of the Village event in Grafton that included information on property acquired for parking, development plans around the railroad, library expansion, and additional parking considerations. Discussion followed.

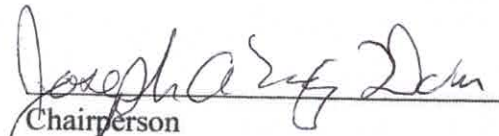
Angela Carter and Ted Schriver plan to attend the next Friends meeting. Joe Urig intends to contact Beth Plas about working together in the future.

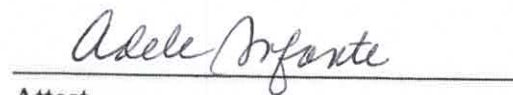
Midview School Board Meeting

Ted agreed to attend the Midview school board meeting in March.

Adjournment

Joe Urig adjourned the regular meeting at 8:49 pm.


Chairperson


Attest